

CAT CARE SOCIETY

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Revision # 1

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Approved By: BOD

Gift Acceptance Policy

1. Cat Care Society seeks outright donations and future donation commitments that are consistent with its mission.
2. Donations are accepted from individuals, partnerships, corporations, organizations, or other entities without limitations.
3. In processing, all gifts will be coded in the donor database for the constituency source from which the gifts were given (e.g. individual, corporation, foundation, organizations, etc.).
4. Multi-year pledges for major gifts are encouraged, but for no more than five years. Donors should complete and sign a gift or pledge agreement form which details the purpose of the gift, payment schedule and how they wish their names to appear in donor recognition materials.
5. Donors are encouraged to support areas reflecting their interests. Cat Care Society's priorities include gifts for unrestricted, restricted and endowment purposes.
6. A selection of naming opportunities or commemorative gift opportunities may be made available to each donor. Such opportunities represent a tangible means of demonstrating an individual's investment in Cat Care Society.
7. When gifts with restrictions are accepted, restrictions will be honored. These restrictions will be detailed in the donor's gift or pledge commitment letter.
- 8. Cat Care Society is committed to safeguarding donor privacy and will not share or sell a donor's personal information with anyone else, nor send donor mailings on behalf of other organizations. Furthermore, Cat Care Society will only share or sell personal information once the donor has given specific permission to do so.**
9. Cat Care Society has the right to refuse gifts from:
 - a. individuals or companies whose products or intent may be harmful to our cats and their families, our volunteers and staff,
 - b. donors whose request for public recognition are incompatible with our philosophy of appreciation, and
 - c. donors making restrictions on gifts that cannot be accommodated by Cat Care Society.
10. When in question, a committee of board and staff members will decide if a donation is consistent with the organization's beliefs, values and mission.